

St. Joseph's Catholic Primary School

## Keeping You Safe

*"Learning and Growing Together in the Light of God's Love"*

**At St Joseph's School, we want to make sure that everyone is safe, healthy and happy.**

All the adults know that this important job has to be done well, and we all agree to work in the right way to help you. We will always listen to you when you have problems or worries or if you need to talk.

### **What do we want?**

- We want to make sure our school is a safe place for you to learn and grow.
- We want to ensure that you are safe at home.
- We want you to know where to get help if you are worried or unhappy about something.
- We want to teach you how to recognise risks in different situations.
- We want to teach you how to protect yourself and stay safe in and out of school.

### **Don't keep it a secret if someone is:**

- Calling you names or saying things about you which you think are unkind.
- Saying things to you that you do not like or which upset you.
- Hitting you or hurting you.
- Touching you.
- Taking your things.
- Making you do things that frighten you, upset you or don't feel right.
- Saying something bad will happen if you don't do what they say.
- Sending unkind messages on the internet or to your phone.
- Trying to give you tablets, cigarettes, drugs or alcohol.
- Bullying you.

### **What should you do?**

- You can talk to **any** adult in school and they will help.
- You can write a note and put it in the "Worry Box" in your classroom.
- You can tell a friend and ask them to come with you to tell an adult.

We have some special teachers who have the important job of keeping you safe. They are Miss Scrutton and Miss Devlin. You can talk to them too.

### **Will we keep your worries a secret?**

- We can't promise to keep a secret, but we won't tell other people about your worries unless we have to.
- Some problems are too big for us to deal with in school so we might need to speak to other people who can help.
- We won't tell anyone your problems unless they can help, and we will always tell you who we are talking to and why.

### **What if you are worried about a friend?**

Follow the same advice in this policy. It is great to keep our friends safe.

### **Who else can help?**

- You can call Childline for free.



- If you see something online that worries you, you can visit [thinkuknow.co.uk](http://thinkuknow.co.uk)



**Remember:  
It is always OK to tell!**

**Every adult at St Joseph's is here to keep you safe!**