



Here for young people
Here for communities
Here for you

Y-KIDS

St Joseph's Catholic Primary School,
Dorking Welcome Pack

Breakfast Club | After School Club | Holiday Club

YMCA EAST SURREY

Welcome to Y-Kids at St Joseph's Catholic Primary School, Dorking

At YMCA Y-Kids, we pride ourselves in having a passion for exceptional care and quality. We constantly strive to offer an outstanding service and the children in our care are at the heart of everything we do.

Our out of school provision at St Joseph's Primary started in September 2024, but we have been running busy and happy after school and holiday clubs locally for over 20 years. In this time, we have seen the huge demands for a high-quality service and have continued to make it our mission to become the very best at what we do.

Our clubs are welcoming and friendly. We share mutual respect with the children in our care. It is important to us that children's voices are always heard, and their thoughts and opinions are taken into consideration with all choices, big or small. From planning activities to requesting resources, children are able to make this club their own. This is their space; we are just facilitating it for them.

Thank you for considering Y-Kids as your provider of choice, you should be able to find the answer to any questions in this pack, but if not please email us at children@ymcaeast Surrey.org.uk. Alternatively, why not come and see for yourself? Visits are welcome and can be arranged on the email above.



Meet the Team

Children are cared for by our experienced and friendly staff that understand and value their needs. Staff are trained, experienced, and undertake an enhanced DBS check. Our staff tend to work regular days, so your child is able to get to know familiar faces. Find out more about some of our core team here:



Judith Brooks

Hello, I'm Judith and I joined YMCA East Surrey in October 2018 as Head of Children and Young People. I am a JNC qualified youth worker and hold a Master's degree in Management from City, University of London. I have extensive experience in the development of targeted and universal services for children and young people, adult further and higher education programmes, and cross-sector partnership working. I also hold organisational responsibility for safeguarding and staff professional development. I am also Assistant Priest at St Mary's and St Peter's churches in Oxted.



Emma Richards

Hello, I'm Emma. I am the Childcare and Children's Activities Manager here at YMCA East Surrey. I joined the YMCA in July 2024 after a successful career in education as a teacher and for many years as Deputy Head in Croydon, Surrey and West Sussex schools. I have a degree in Primary Education and I am passionate about supporting the whole family and building upon every aspect of a child's development. *'Every child deserves a champion'* is my favourite motto to live by!



Chloe Marsh

Hello, I'm Chloe and I'm the Out of School Childcare Manager at YMCA East Surrey. I joined the team in March 2021 after beginning my career in out of school childcare in 2012. I have a level 3 in Playwork and I am currently studying a Level 5 Diploma in Leadership for the Children and Young People's Workforce. My role is to oversee the running of Y-Kids and ensure that it allows children to thrive and their parents feel pleased about the provision. I am a true believer that every child matters and strive to create an environment that is so happy and welcoming, the children don't want to leave!



Millie Groves

My name is Millie and I have been working for the YMCA since July 2021. I have a Level 3 qualification in Early Years and I have also been able to access both internal and external training opportunities. At Y-Kids, we create a warm and inviting environment where we have many toys and games to play with. As an optional choice, we also invite the children to do a set activity such as baking, crafts or sensory play depending on our theme of the week. My role within the setting is to ensure everything is running smoothly and provide support to both children and/or staff where needed, allowing the children to have the best possible time in our care.

Breakfast Club

Monday to Friday (term-time) | 07:30 until start of school

We believe the perfect start to the day is with a choice of healthy breakfast and some quiet play with friends. Children are offered a selection of stimulating but calm activities from when they arrive, until they enter school. Around 15 minutes before the school day begins children are encouraged to begin to wind down ready for their busy day of learning. This will be a time of quiet activities including story time, colouring and calm group games.

After School Club

Monday to Friday (term-time) | end of school until 18:00

After School Club runs from the school's main hall. We offer children fun, stimulating play and creative activities. Children are offered the chance to enjoy both free play as well as structured activities including arts and crafts and group games. We also have access to all the school's wonderful outside play areas.

Whilst every day is different, the rough structure of our afternoons can be found here:

15:15	Children are met at the pick-up point by a member of the team and brought back to begin free play.
15:45	Children are sat down for snack time. Snack consists of a range of fresh fruit and a different snack every day. Example snacks include wraps, cheese and cucumber and beans on toast. Our snacks are a social time, where our staff engage with the children to find out about their school day.
16:05	After snack the children are encouraged to join our daily group game. The children will vote to pick which game will be played.
16:15	Freeplay resumes with the outdoor area being open to all (weather permitting).
16:30	The optional daily activity will begin. This will be in line with our weekly theme. Freeplay will continue through this
17:40	Children are now encouraged to begin to wind down ready for home time. This will be a time of quiet activities including story time, colouring and calm group games.

Holiday Club

School Holidays | Ad-hoc

Our Holiday Club at St Joseph's school offers plenty of activities and fun. We also run a Holiday Club at the YMCA in Redhill, as well as football and gymnastic holiday camps. See our website for more details.

Children's charter

YMCA East Surrey aims to ensure each child:-

- ▶ Will be respected as an individual, listened to, have their feelings respected and opinions valued.
- ▶ Has access to stimulating fun and creative activities, supporting and encouraging each child's individual stage of physical, intellectual, social and emotional growth.
- ▶ Is given the opportunity to make new friends, discover new skills, realise their full potential and develop confidence and positive image.
- ▶ Will be welcomed into a safe, secure environment with a happy, friendly atmosphere.
- ▶ Will be cared for by experienced and skilled staff that understand and value the needs of children.
- ▶ Will be given praise, encouragement and the opportunity to succeed in an environment where positive behaviour is promoted and self discipline is encouraged.
- ▶ Will be encouraged to show consideration and respect for each other, staff members and the environment.

For all our other policies including our Child Protection policy please refer to our website, parents' notice board or ask a member of the children's services team.



Booking Information

Registration is easy. Follow these simple steps:

1. Set up a MagicBooking account through this link <https://ymcaeast Surrey.magicbooking.co.uk>
2. First set up a parent as a main account holder
3. Then add your child/children under 'Add Child'. We will need detailed information in the child section so allow 10-15 minutes to complete this
4. Add the centre YMCA Reigate & Dorking
5. Once this is complete you can start making bookings for Breakfast Club, After School Club & Holiday Club!

As ever, please contact us if you have any questions or need assistance.

www.ymcaeast Surrey.org.uk

T 01737 779979

E children@ymcaeast Surrey.org.uk

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Norfolk Road, Dorking, RH4 3JA

YMCA EAST SURREY

Registered charity no. 1075028

The YMCA logo consists of the letters 'YMCA' in a bold, dark blue, sans-serif font. The letters are slightly stylized, with the 'Y' and 'M' being taller than the 'C' and 'A'. The logo is positioned on a white background.

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