



St. Joseph's Catholic Primary School

SEND Information Report

School Mission Statement:
“Learning and Growing Together in the Light of God’s Love”
At St Joseph's Catholic Primary School...

We cherish the uniqueness of all individuals.

We aim to create a learning climate which promotes the development of the whole child and engenders a love for learning and excellence, so that within the framework of a broad and balanced curriculum, all may realize their potential.

We proclaim the Gospel values in the ways in which we love ourselves and others.

Worship, prayer and our relationship with God are at the heart of school life.

We embrace our role in the wider community and seek to bear witness to our Catholic Faith in all that we do.

Policy Category:	Statutory	Review Cycle:	Annual
Next Review Date:	February 2026		

Policy Formation:

The policy was originally formulated following the publication of the SEND code of practice in September 2014. The policy is based on guidance produced by the county. The following documents have informed this guidance: Special educational needs and disability code of practice: 0-25 years; Special educational needs and disability: a guide for parents and carers; Supporting pupils at school with medical conditions; Keeping children safe in education; Surrey SEND 14 Toolkit for Pathway and EHC Plans; Surrey Provision Management Tool (Primary); Surrey Guidance for Education Settings: Graduated Approach and profile of Need for SEND (Sept 2019); Equality Act 2010 and the Surrey Local Offer website. We strive for pupils with SEND to have access to every part of our curriculum, making reasonable adjustments where necessary to ensure their engagement and success.

A copy of the policy is given to all new members of staff on their induction. An electronic copy is available on the school system. The policy is available on the school website and paper copies are available to parents on request.

SENDCo: Lauren Tanner

Contact: office@stjosephs-dorking.surrey.sch.uk

Welcome

At St Joseph's, we believe every child is unique and important.

We welcome all children, including those with Special Educational Needs and Disabilities (SEND) and those who speak English as an Additional Language (EAL).

We help every child to feel safe, happy, included and able to do their best.

Our School Ethos

Our school is guided by Catholic values. We treat everyone with kindness and respect.

We aim to:

- Help every child feel known, valued and supported
- Find and remove barriers to learning early
- Provide a caring and inclusive environment
- Work closely with families

Children learn best when they feel safe and understood.

Who may need extra support?

A child may need extra support if:

- They find learning harder than most children their age
- They have a disability that affects their learning

Some children may need help with:

- Learning and understanding
- Speaking or understanding English (EAL)
- Communication and interaction
- Emotions or behaviour
- Physical or sensory needs

Children do not need a diagnosis to get help.

Children who speak English as an Additional Language (EAL)

We have many children who speak more than one language. We celebrate this.

We support EAL children by:

- Using pictures, visuals and gestures (WIDGITS)
- Teaching key words before lessons
- Using clear and simple language

Learning English takes time. We help children feel confident while they learn.

How we identify children who need support

We work closely with teachers, parents and children.

We:

- Watch how children learn in class
- Check their progress
- Listen to parents
- Talk to the child
- Use assessments if needed

If a child needs extra help, we plan this together.

How we support children

We follow four simple steps:

- **Assess** – understand the need
- **Plan** – decide support
- **Do** – provide support
- **Review** – check progress

Support may include:

In class:

- Adapted teaching
- Visual aids and clear routines
- Extra adult support

Small groups or 1:1:

- Reading or maths support
- Emotional support
- Extra language support

Examples of support we offer

ELSA (Emotional Support)

Children work with a trained adult to understand feelings and build confidence.

Lexia (Reading Programme)

A computer programme that supports reading and phonics at the child's level.

Home School Link Worker

Fiona Darnel is our Home School Link Worker. She supports families with any worries or challenges that may affect a child's wellbeing or learning.

NELI (Reception Language Programme)

Supports speaking and listening skills in young children.

NumBots and Times Tables Rock Stars

Fun online maths games to build number skills.

Play-Brick Therapy

Children work together to build models. This helps teamwork and communication.

Pre-teaching

Children learn key words before lessons to help them feel ready.

Therapy Dog – Fern

Fern helps children feel calm, confident and happy in school.

How we work with parents

We believe parents are very important.

We:

- Talk regularly with you
- Listen to your concerns
- Share progress
- Work together to support your child

If you are worried, speak to the class teacher or the SENDCo.

Support for children with disabilities

We welcome children with disabilities.

We make changes so all children can take part in school life. This may include:

- Adapted classrooms or equipment
- Extra adult support
- Access arrangements

Keeping children safe and included

We make sure all children:

- Feel safe
- Are treated fairly
- Can take part in all activities

We do not accept bullying or discrimination.

Facilities and access

We provide:

- Accessible classrooms
- Visual supports
- Calm spaces
- Adapted resources

We regularly check how to improve access.

Transitions (moving between schools or classes)

We help children during changes by:

- Visiting new classrooms or schools
- Extra transition visits
- Meetings with parents
- Sharing information with new teachers

We help children feel ready and confident.

How we check progress

We regularly check how children are doing by:

- Looking at their work and progress
- Reviewing support
- Listening to children and parents

We change support if needed.

Complaints

If you have concerns:

1. Speak to the class teacher
2. Contact the SENDCo (Lauren Tanner)
3. Follow the school complaints procedure if needed

More information

You can find more help here:

<https://www.surreycc.gov.uk/children/support-and-advice/local-offer>