



### WELCOME BACK!

We hope you all had a good summer break and offer you a warm welcome back to a new Academic Year at St. Joseph's.



A special welcome to our first group of 13 new pupils who started in Reception class. The remaining members of the class will be joining us next week to complete the class.

We also extend a warm welcome to Ted Skehan who has joined our Year 2 class.

We are delighted to welcome our new staff members:



Miss Cook who joins us as our Yr 4 teacher; Mrs Tanner who will be our classteacher in Yr 5; Mrs Currie who will be teaching in Year R on Wednesday afternoons and Fridays; and Mrs Swithinbank who will be joining the Lunchtime Supervisor team. We wish them much happiness and success in our school community.

### YEAR 5 VISIT TO SAYERS CROFT

On Wednesday to Friday next week, Mrs Farr will be accompanying our Year 5 pupils on their school journey to Sayers Croft with Miss Tanner and Mrs Mead. We wish our Year 5 a happy and productive trip. Please remember them in your prayers, we hope they are blessed with a sunny and successful few days! A reminder to parents of children in Year 5 that the forms for the visit must be returned today.

### MEET THE TEACHER EVENINGS

Thank you to those parents who came along to our Meet the Teacher evening on Thursday. If you were unable to attend, please ensure that you have approached the teachers to acquire any information sheets that were given out.

### SCHOOL PROCEDURES BOOKLET

The eldest child in each family should have brought home an updated school procedures booklet this week. The booklet contains useful information and reminders for parents so please read it carefully and keep it in a safe place for future reference!

### UNIFORM

It is always lovely to see the children looking so smart in their uniform at the beginning of term. Please do ensure that **all** items of clothing and equipment are clearly and permanently labelled with your child's name. This makes it much easier to reunite lost items with their owners! Children are permitted to wear their Summer uniform up to the October half term holiday, weather permitting!

A reminder that children are not allowed to wear jewellery, nail varnish, transfers/tattoos or hair gel for school. Children whose hair is shoulder length or longer should wear it tied back, and long fringes should also be clipped back when working. Please ensure that hair ties and bands are in school colours and not overly flamboyant! Many thanks for your co-operation.



### MEETING FOR YEAR R PARENTS

A reminder to parents of children in our new Year R class that there will be a meeting with Mrs Sequeira on **Wednesday 27th September 2017 at 7.00pm**



## DINNER MONEY

The cost of KS2 school dinners is **£2.25** a day. Dinner money is payable either weekly or half termly **in advance**. If paying weekly, parents are asked to ensure that payment is sent in on **Monday** mornings. Payments may be made via the secure on-line payment system, ScoPay. Alternatively, parents may send in cheques or cash via their child's book bag, in a labelled envelope or a labelled money bag (available from the office). Cheques should be made payable to Surrey County Council.

**Dinner money costs for the Autumn Term '17 are as follows:**

**Weekly: £11.25**

**First Half Term: £74.25**

## FREE SCHOOL MEALS

If your child is entitled to Free School Meals on the grounds of your family income, it is **really important** that you let us know. Free school meal eligibility also brings with it access to additional Pupil Premium funding which can be used to support and benefit your child in a number of ways. Even if you qualify for free school meals but prefer to provide a packed lunch for your child, we can still access the additional funding if you let us know. The application process is simple and, if you are unsure whether you qualify, we can check for you really easily.

*An important letter with further information regarding eligibility for free school meals will be sent out on Monday. Please contact Mrs Cook if you have any queries.*

## RETURNING CORRESPONDENCE

Please send **all** correspondence including letters, slips, forms, dinner money and payment for trips/clubs to the school office **via your child's book bag**. This eases congestion at the Office in the mornings. **Many thanks for your co-operation.**

## ABSENCE REPORTING

If your child is unable to attend school, please ensure that you inform the school office as early as possible on the first morning that they are away. The office telephone number is 01306 883934 then choose option 1 to report an absence. Absences which have not been explained by 9.30am may be reported to the Educational Welfare Service.

## ANNUAL DATA CHECK

### FOR PARENTS OF CHILDREN IN YRS 1-6

If you were unable to attend the "Meet the Teacher" evenings, your child will be bringing home a coloured A4 sheet on Monday. This is the Data Collection Sheet which summarises important information held on record for your child.

**PLEASE CHECK THAT THE INFORMATION FROM LAST YEAR IS STILL CURRENT AND CORRECT. ANY AMENDMENTS SHOULD BE RECORDED CLEARLY ON THE SHEET. ALL FORMS, INCLUDING THOSE WITHOUT ANY CHANGES, SHOULD BE SIGNED AND DATED AT THE BOTTOM AND RETURNED TO SCHOOL BY FRIDAY 15th SEPTEMBER 2017**

You do not need to worry about amending year groups etc this will be done automatically. Your cooperation in ensuring a prompt response would be much appreciated. Many thanks.

## AFTER SCHOOL CLUBS

Details about the clubs we are offering this term have been sent out today, with most clubs scheduled to commence next week. Where spaces are limited, Mrs Cook will confirm with you whether your child has secured a place.

## "MATHLETICS"



Congratulations to the following children who were our Mathletes of the Week.

**Summer Holiday**

**Florence Stott** (KS1) and **Grace Kerr** (KS2)

**This Week**

**Emily Burton** (KS1) and **Adam Krawczyk** (KS2)

## BOOKS UNDER BEDS!

Please could you have a look at home for any school library or reading schemes books which may be lurking in hidden corners. Some books went "missing in action" last year and we would love to have them returned!

## LOST PROPERTY

A number of coats remained unclaimed at the end of last year. Please do check whether any of them belong to your children. If they have not been claimed by next Friday we will donate them to a local charity shop.



## SPOTLIGHT ON SAFEGUARDING DROP OFF AND COLLECTION

Please note that teachers are on duty on the playground in the morning **from 8.45am**. Children should not be left unsupervised on either playground prior to this time for health and safety reasons.

Infants and Juniors should go **straight to their own playgrounds** in the morning and **remain** there. Space is very limited, so we ask Infant parents to **remain in the car park** while the children go into the playground to play with their friends. **Parents who are waiting in the car park until the bell is rung are asked to ensure that their child stays in the playground and does not keep going in and out to see them in the car park.** This is an important safety measure, not all parents are able to stay after 8.45am and it is difficult for teachers to supervise which children are going in and out of the gate. Pre-school children should remain with their parents and be supervised at all times for their own safety.

Junior parents are encouraged to "drop and go" once the member of staff is on duty at 8.45am.

## PARENT VOLUNTEERS

We are looking for volunteers to hear children read and/or to help in the school library. If this is something that is of interest to you or you would like further information, please contact Mrs Richardson or Miss Scrutton. Please note that all volunteers will need to acquire DBS clearance.

*Looking forward to a happy and successful year ahead.*

*With all best wishes ,*

*Carolyn Scrutton*

*[Headteacher]*

## SECONDARY SCHOOL ADMISSION

Year 6 parents may wish to know that our local secondary schools are holding Open Evenings for prospective pupils and parents. We would encourage you to attend in order to make the right decision for your child.

### St. Andrew's Catholic School, Leatherhead

Wednesday 20th September 2019, 6 - 8pm

Address by the Headteacher at 8.00pm

### The Priory School, Dorking

Thursday 4th October, 6.30 - 9.00pm

### The Ashcombe School, Dorking

Thursday 12th October, 6 - 9pm

Address by the Headteacher at 7.45pm

An information pamphlet explaining the on-line application process for Secondary Schools was e-mailed to Year 6 parents this week. Further information can also be accessed at

[www.surreycc.gov.uk/schools-and-learning/schools/school-admissions/apply-for-a-school-place](http://www.surreycc.gov.uk/schools-and-learning/schools/school-admissions/apply-for-a-school-place)

## TERM DATES 2017-2018

### Autumn Term 2017

INSET DAY MONDAY 4<sup>TH</sup> SEPTEMBER 2017

Mon 5<sup>th</sup> September 2017 - Fri 22nd December 2017

Half Term Week: 23<sup>rd</sup> - 27<sup>th</sup> October 2017

INSET DAY FRIDAY 20<sup>TH</sup> OCTOBER

### Spring Term 2018

INSET DAY FRIDAY 5<sup>TH</sup> JANUARY 2018

Mon 8<sup>th</sup> January 2018 - Thurs 29<sup>th</sup> March 2018

Half Term Week: 12<sup>th</sup> - 16<sup>th</sup> February 2018

INSET DAY MONDAY 19<sup>TH</sup> FEBRUARY 2018

### Summer Term 2018

Mon 16<sup>th</sup> April 2018 - Fri 20<sup>th</sup> July 2018

May Bank Holiday: Monday 7<sup>th</sup> May 2018

Half Term Week: 28<sup>th</sup> May - 1<sup>st</sup> June 2018

INSET DAY MONDAY 23<sup>RD</sup> JULY 2018

Compliments, Comments, Concerns, Queries, Reply Slip

Name:

Date: